

Sustainable Business Policy

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<i>Document Reference:</i>	PO/B001
<i>Version:</i>	1
<i>Review Date:</i>	03.05.18
<i>Document Initials</i>	TLH:TLH

1. Purpose and Commitment

Providing earthmoving plant and equipment wet hire to the business and government sectors in the Toowoomba region, Sheppard Earthmoving is committed to delivering and maintaining safe, high quality and environmentally responsible site preparation and earthmoving services. In realising this commitment Sheppard Earthmoving will comply with all relevant environmental, health and safety legislation, regulations and codes, Australian/ISO Standards to ensure that our people, the workplace and our services are free of foreseeable risks and impacts throughout their lifecycle and that our operations don't place the community/environment at risk of harm or damage. This policy, as part of Sheppard Earthmoving' Sustainability Management System (SMS) will be the driver for improving Sheppard Earthmoving' safety, environmental, quality and sustainability performance. It affirms that we have a responsibility to conduct activities as responsible stewards, and to implement a framework of objectives and targets that protect the health and safety of people and the ecosystem.

2. Objectives

Sheppard Earthmoving is committed to the following key objectives which contribute to our sustainable business and the achievement of our mission:

-)] demonstrate leadership in the commitment to a prosperous and integrated economic, social and environmental sustainable future;
-)] promote and develop a good working relationship with all of our stakeholders, and positively contribute to the communities where we operate;
-)] support and enhance social, cultural and community wellbeing; minimise risk to human health and the environment by taking all reasonable steps to eliminate injury/illness to employees, contractors and members of the community who may be affected by the operations of our facilities and services.
-)] practice service and process accountability, innovation and continuous improvement to guarantee the highest effectiveness of our operations;
-)] protect and maintain all necessary vegetation, the functioning of ecosystems and biological diversity;
-)] provide the highest quality of services which satisfy the expectations of our stakeholders regarding quality, characteristics, reliability, safety and is environmentally responsible;
-)] fulfil the current legislative, industry and wider obligations that affect our activity, operations and services, demonstrating duty of care for all persons and respecting the environment;
-)] demonstrate Sustainable Supply Chain Management by working in co-operation with our approved suppliers to ensure that their products/services comply with legislative, industry requirements and business sustainability;
-)] manage and use resources efficiently through embedding green sustainability initiatives into project phases and minimising environmental impacts through the waste hierarchy of control and pollution prevention activities;
-)] embed sustainability outcomes through continual learning, improvement and by establishing robust measurable objectives and targets; and
-)] report on our sustainability performance and be accountable for meeting social, economic and environmental responsibilities.

3. Scope

This policy applies to all our people and all processes within Sheppard Earthmoving.

4. Responsibilities

Sheppard Earthmoving's General Manager is accountable for all aspects of the Sustainability Management System and is responsible for providing a safe workplace, quality and environmentally responsible site preparation and earthmoving services and the implementation and stewardship of this Policy. The General Manager is also responsible for:

-)] providing and maintaining the workplace and operations in a safe controlled condition;
-)] maintaining a SMS that complies with environmental, OH&S, quality and sustainability standards and ensuring that these requirements are implemented and actively promoted and communicated both within and external to our organisation;
-)] monitoring the SMS performance in order to continuously improve Sheppard Earthmoving' business performance; and
-)] providing the resources to meet Sheppard Earthmoving' Sustainable Business Policy commitments and improve stakeholder satisfaction.

Our people will ensure that they:

-)] work safely to protect their own safety and the safety of anyone else who is in the workplace and on site;
-)] follow all environmental/safe/quality and sustainable systems of work and observe risk management practices; and
-)] continuously improve and implement Sheppard Earthmoving' Sustainability Management System.

5. References, Legislative and/or Policy Base

- a) Standards Australia., HB 139 Guidance on Integrating the Requirements of Quality, Environment and Health and Safety Management Systems.
- b) International Organisation for Standardisation., ISO 26000 Guidance on social responsibility.

6. Consultation

Sheppard Earthmoving understands that the participation of all interested parties in the SMS decision making process is fundamental to the successful implementation of an effective SMS. Sheppard Earthmoving is therefore committed to encouraging consultation and co-operation between management and all interested parties at its workplace.

7. Review Cycle

This policy will be reviewed on an annual basis in consultation with key interested parties. This policy will also be reviewed and amended in accordance with changes in legislation and/or referenced international, national and industry standards.

Ross Sheppard
General Manager